



**TENDER NOTICE**

**No.: PRGTTI-R-01-2018-WASHING**  
(Retender)

**HIRING OF ARCHITECTURAL/ENGINEERING FIRM  
(THE CONSULTANT)  
FOR  
DESIGN AND TOP SUPERVISION OF CONSTRUCTION OF  
DENIM WASHING FACILITY AT PRGTTI KARACHI**

Sealed tenders are hereby invited from reputed firms/architects/companies engaged with the building plans/ designing & construction registered with Sales Tax Department and having NTN No. for building layout/plans/drawing of Washing Facility at Pakistan Readymade Garments Technical Training Institute (PRGTTI), Karachi situated at 18-G, PECHS Block-VI, Sharea Faisal, Karachi.

Quotations must be in Duplicate (two copies) and prices must be valid for at least 90 days from the date of tender opening.

Maximum time for completion will be 90 days from the date of issuance of Confirmation Letter.

The envelopes should be marked as “**WASHING FACILITY**”.

Price Quoted should be inclusive of GST and all other applicable Taxes. Payment as per procedure

PRGMEA reserves the right to accept or reject at any time prior to the acceptance of any or all the tenders / bids. (Ref: PPRA# 33(1)).

The bidders are required to furnish earnest money of an amount equal to 2% of the bid in the shape of Pay Order/Bank Draft in favour of PRGMEA South Zone (Refundable to the unsuccessful bidders), Cheques will not be accepted.

The tender documents containing details/TOR can be obtained from the office of the undersigned on payment of Rs.300/- (Non-refundable) in the form of pay order/Bank draft/Cheque/Cash in the name of PRGMEA South Zone, during office hours on any working day till 15<sup>th</sup> September, 2018 can also be downloaded from the PRGMEA web site <http://prgmea.org/announce/18669.pdf>

Bids complete in all respect should reach the office of the under signed up to **17<sup>th</sup> September 2018** till 11:00 hours and Bids will be opened at 11:30 hours on same day (i.e. 17<sup>th</sup> September, 2018).

**SECRETARY (SZ)**

**Pakistan Readymade Garments Manufacturers and Exporters Association (PRGMEA)**

57-C, 24<sup>th</sup> Commercial Street, Phase-II Ext. DHA, Karachi.

Tel: 021-35890651-2 Fax: 021-5890653

Email: [info-south@prgmea.org](mailto:info-south@prgmea.org)



**Tender Documents No.: PRGTTI-R-01-2018-WASHING**

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**(THE CONSULTANT)**  
**FOR**  
**DESIGN AND TOP SUPERVISION OF CONSTRUCTION OF**  
**DENIM WASHING FACILITY AT PRGTTI KARACHI**

**THE PROJECT**

The project is to setup complete washing facility (denim) and associated Interior design and engineering works at PRGTTI Karachi.

**SCOPE OF WORK**

The PRGMEA/PRGTTI intends to construct/establish a washing facility, approx. total covered area of 5000/- Sq. Ft, at PRGTTI Karachi, 18-G PECHS – 6 Sharea Faisal, Karachi. which will be required to be carried out in different phases.

- Preparation/submission of scope of work such as BOQ of each item along with specification, cost estimate and tender documents in accordance with PPRA rules.
- Drawing approval from concerned government agencies.
- Obtain Completion certificate from concern authorities.

The Interested Interior designing firms/ architects / companies are required to make presentation of their proposal on power point to the Management on a specified date, time and venue.

## **DESIGNING**

- Built Survey
- Preparation of drawing(s). (Schematic Design, Design Development etc.)
- Preparation of furniture layout plan(s).
- Preparation of flooring layout plan(s).
- Preparation of reflected ceiling plan(s).
- Preparation of interior working drawings (3D Interior views, conceptual layout and color schemes).
- Description of materials Bill of Quantities & Materials Specification
- Preparation of Electrical working drawing (Design & Details)
- Preparation of HVAC working drawing. (Design & Details)
- Preparation of Plumbing working drawings.
- Telephone, Computer and Data cabling layout plans

## **SUPERVISION**

- Periodical inspection/visit of site to ensure quality of works (twice a week)
- Verifying the quality and quantity of Works
- Verification of contractor's bills and preparation of variation order, if required.

## **ACCEPTANCE / REJECTION OF TENDER**

PRGMEA does not pledge itself to imperatively accept the lowest bid, but reserves the right:

- To accept or reject any or all bids / quotations as per PPRA rules
- To accept the tenders at rates on lowest individual items; or
- To extend the date of opening as per PPRA rules.

## **REGISTRATION, CERTIFICATIONS & ELIGIBILITY:**

The applicants are required to submit their application along with following information / supporting documents for assessment of eligibility of their firms/companies.

- a) Relevant Experience.
- b) Tax Registration (NTN)
- c) Turn-over of last three years.
- d) Registration Pakistan Council for Architects and Town Planners
- e) Registration with Pakistan Engineering Council in relevant category.
- f) Any other factor deems to be relevant.

## **TIME FRAME:**

90 days time frame specified, starting from the date of receipt of notification of award.

## **PAYMENTS:**

10% of the total contract amount (for drawing/design/layout/plans) on signing of the contract against submission of bank guarantee of the equal amount.

Upto 50% on submission of the claims / running bills on basis of the milestones mentioned in the bid / bill of quantity during completion of the job (i.e. final drawing / design / layout / plans approved by PRGMEA)

Remaining 40 % amount after satisfactory work completion of the project.

## **PENALTIES:**

In case of delay in execution of works or delivery of goods & services penalties at the following rates shall be imposed on the total amount (as per relevant rate schedule) of delayed goods/services:

2% of fee, for delay of the first fifteen days

3% off fee, per fifteen days for subsequent delays

Maximum delay of one month is tolerable, beyond which the order may be cancelled.

The decision of the PRGMEA in this regard shall be final, conclusive and binding.

## **Evaluation Criteria Firm/Company**

**Annexure A** (Enclosed parameters for technical evaluation)

The firms scoring minimum 70 points in the technical evaluation will qualify for the Project.

### **EARNEST MONEY**

The Tender should be accompanied by a Pay Order equivalent to 02% of total project value in the name of Pakistan Readymade Garments Manufacturers and Exporters Association (PRGMEA South Zone) as interest free Earnest Money (Refundable). Earnest Money in any other shape shall not be accepted. All tenders without Earnest Money shall not be considered.

### **OTHER TERMS & CONDITIONS**

- The Bidder shall inspect and examine the Site and its surrounding and shall satisfy himself before submitting his/her tender as to the nature of the Sites / locations, the quantities and nature of works and material necessary for the completion of the Works and the means of access to the Site, the accommodation he may require and in general shall himself obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect this tender.
- No transportation and carriage charges will be paid for inspect and examine the SITE.
- Income Tax & Sales Tax will be deducted as per Government rules.
- The Tenderer is expected to submit complete proposal in all respect including Annexes, Schedules, Charts, Drawings, 3-Modlling, Documents, Brochures, Literature, etc.
- Period of service after the sale may be indicated, where applicable.
- The selected bidder shall be required to furnish a Performance Guarantee equal to 10% of the total contract amount.

## **PROCEDURES OF OPEN COMPETITIVE BIDDING**

Single stage – Two envelope procedure

### **Documents/detail to be submitted by Architect/Architectural and Interior Designing Firms.**

- Applications must be submitted on official letter head.
- Full Name Address of Registered Offices and office receiving correspondence.
- Detail of Branches/sub offices across the country.
- Registration with Pakistan Council of Architects & Town Planners and Pakistan Engineering Council.
- Details of Major Project work carried out during the last three years, having the experience of Interior Designing Works.
- List of major projects under progress.
- List of key technical personnel with their qualification.
- Bank statement along with Bank Certificate.
- Income Tax and Sales Tax certificate for the last three years with NTN number.
- Affidavit that the firm has never been blacklisted from any Government Semi-Government and Autonomous Bodies.
- Any additional information, which may help to establish selection.

## **REJECTION OF THE BID :**

i. Any offer not received as per terms & conditions of the tender enquiry is liable to be ignored.

ii .No offer shall be considered if:

- Received without earnest money.
- It is received after the time and date fixed for its receipt.
- The tender is un-signed.
- The offer is ambiguous.
- The offer is conditional.
- The offer is from the firms who are black listed/suspended/defaulters by any Department of Federal/Provincial Govt..
- The offer is received by telegram/fax.
- Offer is received with shorter validity than required in the tender enquiry; and.
- The offer is for items/stores do not conform to the specifications indicated in the enclosed list.
- PRGMEA, Karachi further reserves the right to accept or reject any or all tenders within provision of PP Rules-2004.

### **SECRETARY (SZ)**

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S No.	Parameters against which technical evaluation shall be done	Scoring Brackets	Total Points Allocated	Points Scored
<b>1</b>	<b>Company Profile</b>		<b>40</b>	
<b>1.1</b>	<b>Years of Experience in relevant Services:</b>		<b>15</b>	
	≤ 1 Years	0		
	≥ 2 ≤ 4 Years	5		
	≥ 5 ≤ 7 Years	10		
	≥ 8 Years	15		
<b>1.2</b>	<b>Clientele</b>		<b>10</b>	
	≥ 3 ≤ 5 MNCs or local firms in any trade	3		
	≥ 5 ≤ 8 MNCs or local firms in any trade	7		
	≥ 9 MNCs or local firms in any trade	10		
<b>1.3</b>	<b>Relevant Qualification of Team</b>		<b>15</b>	
	Relevant Experience of Interior Designing works without any Degree	0		
	Relevant Experience of Interior Designing works with Degree	5		
	Relevant Experience of Interior Designing with an international Degree and Field Experience of more than 05 years	10		
	Relevant Experience of Interior Designing works with an international Degree and Field Experience with International and National experience to build architectural/interiors projects using CAD /CAM techniques	15		
<b>2</b>	<b>Relevant Experience</b>		<b>20</b>	
<b>2.1</b>	<b>Project Handled so far</b>			
	≤ 3	5		
	≥ 4 ≤ 7	10		
	≥ 8 ≤ 12	15		
	≥ 13	20		
<b>3</b>	<b>Financial Strength of the Firm</b>		<b>20</b>	
<b>3.1</b>	≥ 5 ≤ 10 Million of annual turnover	5		
<b>3.2</b>	≥ 10 ≤ 20 Million of annual turnover	10		
<b>3.2</b>	≥ 20 Million of annual turnover	20		
<b>4</b>	<b>Mandatory for Technical Qualification</b>		<b>20</b>	
<b>3.1</b>	Valid Registration certificate with Pakistan Council for Architects and Town Planners	10		
<b>3.2</b>	Registration with Income Tax	5		
<b>3.3</b>	Sales Tax Registration	5		
	<b>TOTAL :-</b>		<b>100</b>	



## Performance Security Form

To: *[name of Procuring agency]*

WHEREAS *[name of Supplier]* (hereinafter called "the Supplier") has undertaken, in pursuance of Contract No. *[reference number of the contract]* dated \_\_\_\_\_ 19\_\_\_\_ to supply *[description of goods and services]* (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_\_.

Signature and seal of the Guarantors

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*[name of bank or financial institution]*

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*[address]*

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*[date]*