


# Towel Manufacturers' Association of Pakistan


## ENROLMENT FORM



- 1) C.N.I.C of Proprietor/Partners/Directors
- 2) N.T.N Certificate
- 3) Income Tax Assessment Order
- 4) Sale Tax Registration
- 5) Partnership Deed/ Memorandum & Articles of Association
- 6) Lease / Rent Receipt
- 7) K.E.S.C Bill

TMA House (Head Office)

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 Web : [www.towelassociation.com](http://www.towelassociation.com)



**APPLICATION FORM  
FOR ENROLMENT AS MEMBER OF THE TOWEL  
MANUFACTURERS' ASSOCIATION OF PAKISTAN**

We / I \_\_\_\_\_ hereby apply for membership of the Towel Manufacturers' Association of Pakistan and furnish below the necessary particulars, and further declare that We / I will abide by the Rules and Bye-Laws laid down in the Memorandum of Articles of the Association and agree to provide all information about Export, Production, Prices and other particulars as and when called for by the Association for record, statistical of representation purpose.

1. Name of Factory : \_\_\_\_\_
2. Date of Establishment : \_\_\_\_\_
3. Address of Office : \_\_\_\_\_
4. Location of Factory : \_\_\_\_\_
5. Phone Nos. Office : \_\_\_\_\_ Factory : \_\_\_\_\_
6. Email Address : \_\_\_\_\_ Fax # : \_\_\_\_\_
7. Name of Bankers : \_\_\_\_\_
8. Brand Name : \_\_\_\_\_
9. Whether Correspondence to be sent on office address **or** Factory address? **Or** any other address, please state address : \_\_\_\_\_  
: \_\_\_\_\_  
: \_\_\_\_\_
10. Authorized Representative (Only one Person) : \_\_\_\_\_
  - a) Name in full : \_\_\_\_\_
  - b) Father's Name : \_\_\_\_\_  
(In Case of married woman or widow, the name of her husband or deceased husband)
  - c) C.N.I.C No. (with photo copy) : \_\_\_\_\_
  - d) Nationality : \_\_\_\_\_
  - e) Position held in the Organization : \_\_\_\_\_
  - f) Address : \_\_\_\_\_  
: \_\_\_\_\_
  - g) Telephone # : \_\_\_\_\_ Mobile #: \_\_\_\_\_
  - h) Occupation, If any : \_\_\_\_\_
  - i) Specimen Signature : \_\_\_\_\_
11. Industrial license No. and Date (or any other proof of the Factory) : \_\_\_\_\_
12. Registration No. under the Factories Act (With Photocopy) : \_\_\_\_\_
13. Registration Date : \_\_\_\_\_
14. Central Excise license (L-4) No (With Photocopy) : \_\_\_\_\_
15. Central Excise License Date : \_\_\_\_\_



16. National Tax No.& Date : \_\_\_\_\_
17. Export Registration No. & Date : \_\_\_\_\_
18. Import Registration No.& Date : \_\_\_\_\_
19. Product manufactured : \_\_\_\_\_
20. Production capacity

a). Per Loom per shift or 8 hours : \_\_\_\_\_ Kgs.

b). Total per Annum : \_\_\_\_\_ Kgs.

21. Is the firm also a member of any other organization? If so which: \_\_\_\_\_

22. Whether the company is a Proprietorship, Partnership, Public Limited or Private Limited : \_\_\_\_\_

23. Copy of Partnership Deed (in case of a Partnership firm), or a copy of memorandum and Articles of Association (in case of a Public limited / Private Limited Company alongwith Incorporation Certificate from the Registration of Joint Stock Companies) is attached.

24. Name and particulars of Proprietor/ Partners/ Directors, as the case may be (in case any of them is an authorized representative whose particulars are given in a para 10 above, his particulars, other than his name, need not be given here).

a) Name of the Proprietor /Managing Partner/ : \_\_\_\_\_  
Managing Directors (or Chairman)

b) Father's Name : \_\_\_\_\_  
(In Case of married woman or widow, the name of her husband or deceased husband)

c) C.N.I.C No (with photocopy) : \_\_\_\_\_

d) Nationality : \_\_\_\_\_

e) Occupation (if any) : \_\_\_\_\_

f) Address : \_\_\_\_\_  
: \_\_\_\_\_

g) Telephone No. of his residence : \_\_\_\_\_

h) Mobile No. : \_\_\_\_\_

i) Specimen Signature : \_\_\_\_\_

25. Name and particulars of other Partners / Directors:

a) Name of the \*Partner / Director : [\*Delete which is not applicable] :

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_



b) Father's Name (In Case of married woman or widow, the name of her husband or deceased husband) :

1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_  
4. \_\_\_\_\_  
5. \_\_\_\_\_

c) Identity Card Nos. & Dates (with photocopy) :

1. \_\_\_\_\_ 2. \_\_\_\_\_  
3. \_\_\_\_\_ 4. \_\_\_\_\_  
5. \_\_\_\_\_

d) Address :

1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_  
4. \_\_\_\_\_  
5. \_\_\_\_\_

e) Telephone Nos. of their Residences :

1. \_\_\_\_\_ 2. \_\_\_\_\_  
3. \_\_\_\_\_ 4. \_\_\_\_\_  
5. \_\_\_\_\_

f) Occupation (if any) :

1. \_\_\_\_\_ 2. \_\_\_\_\_  
3. \_\_\_\_\_ 4. \_\_\_\_\_  
5. \_\_\_\_\_

g) Specimen Signatures :

1. \_\_\_\_\_ 2. \_\_\_\_\_  
(Name: - \_\_\_\_\_) (Name: - \_\_\_\_\_)  
3. \_\_\_\_\_ 4. \_\_\_\_\_  
(Name: - \_\_\_\_\_) (Name: - \_\_\_\_\_)  
5. \_\_\_\_\_  
(Name: - \_\_\_\_\_)



Whether or not the Proprietor, Partner (s) or Director (s) of the applicant is also Proprietor/Partner (s) / Director (s) of any other Towel Manufacturing Unit. If so, the Name (s) of those Units with the Name (s) of the Proprietor, Partner (s): \_\_\_\_\_

We/ I hereby enclose a Pay order / Demand Draft No. : \_\_\_\_\_  
 Dated: \_\_\_\_\_ drawn on: \_\_\_\_\_ in favour of this Towel  
 Manufacturers' Association of Pakistan for Rs. \_\_\_\_\_ (in words \_\_\_\_\_  
 \_\_\_\_\_ rupees) only.

Number of Terry Towel Looms Installed : \_\_\_\_\_ Separate Sheet  
 Number of Dyeing and Bleaching Unit installed : \_\_\_\_\_ can be used for  
 Number of Sewing Machine Installed : \_\_\_\_\_ details

Admission Fee	Rs.10,000
Current Subscription	Rs. 7,500
Memorandum & Articles	Rs. 100
Membership Certificate	Rs. 50
<b>Total</b>	<b>Rs.17,650</b>

26. We understand that our membership of the Association is subject to the approval of the Central Executive Committee and that payment made by us / me through Pay Order / Demand Draft does not entitle us / me automatically to the membership of the Association.

Yours faithfully,

Date: \_\_\_\_\_

Name: \_\_\_\_\_

\*Proprietor / Managing Director /  
 Managing Partner /Partner

**\*Please delete whichever is not applicable.**

<u>Name of the Member</u>	<u>Name of Authorized Representative</u>	<u>Signature</u>
➤ Proposed By : _____	_____	_____
➤ Seconded By : _____	_____	_____
➤ Accepted On : _____	_____	_____

Chairman  
 Towel Manufacturer's Association of Pakistan

# Towel Manufacturers' Association of Pakistan



TMA House, 77-A, S.M.C.H.S., Karachi.

## SURVEY FORM

### Section-A

#### Company Information:

i	Name of Company	
ii	Name of C.E.O.	
iii	Contact Person Name	
iv	Office Address	
v	Factory Address	
vi	Tele Number	
vii	Fax Number	
viii	NTN Number	
ix	General Sales Tax Number	
x	Official Email Address	
xi	Date of Incorporation Co / Firm	

### Section-B

#### Type of Entity:

Public Limited   
  Private Limited   
  Partnership   
  Sole Proprietorship

### Section- C

Whether Manufacturer-cum-Exporter

Whether Manufacturer-cum-Local seller

#### Detail of Products Exported:

Product Description	2013-2014 PKR / US\$	2014-2015 PKR / US\$
Export Sale		
Local Sale		

Section- D

Looms Installed as of 30-06-2013:

i.	Jacquard	
ii.	Dobby	
iii.	Local	
iv.	Imported	
a	Shuttless	
b	Air Jet	
v.	Working Condition	
vi.	Installed Capacity	
vii	Running Capacity	
viii	Stitching Capacity	
ix.	Dying & Bleaching Facility	
x.	Any Other Facility	
xi.	Capital Invested (optional)	
xii.	Income Tax Paid (optional)	
xiii.	Plant in Operation or Closed	

Section- E

Affiliation with Trade Bodies:

i.	Membership Since	
ii.	Date of Renewal of Membership 2014-2015	
iii.	Affiliation with any Other	

Compliance / Certification  
Any Additional Remarks

\_\_\_\_\_  
Signature CEO

\_\_\_\_\_  
Signature of Surveyor of the Company

\_\_\_\_\_  
Signature Secretary

\_\_\_\_\_  
Signature Chairman

*South Circle / North Circle*

*South Circle / North Circle*

**Note: The information required here will strictly be held confidential by Association. This will be solely used for the development data base, D.T.O. and formulation of Association policies.**

**Note: PHYSICAL SURVEY OF THE UNIT IS NECESSARY.**